## celebrationl@ Introducing Personalized Cupcakes Available Now On CelebrationIQ!



## Customer's Experience



## celebrationIQ

## Decorator's Experience



## Adding in PhotoCake Cupcake to Individual Bakeries

1. Log into Admin site
2. Select Bakery Cakes- Cake Design
3. Select All Cakes
4. Search by Cake number 25354
5. Select Filter
6. Select include- update cakes
7. To add Cake Flavors-Select Cakes - Cake Flavors
8. Add cupcake count and price to flavors you offer
9. Select Save to update changes.
10. Follow same steps for frosting and filling.
11. Cake Design upcharge- PC Edible Image charge will be added to Cupcakes.

2-6


## celebrationIQ

## Adding in PhotoCake Cupcake to Bakeries Websites Thru Mass Updates:

1. Log into Mass Updates
2. Select Cake Exclusions
3. Select All Cakes
4. Search by Cake number 25354
5. Select Filter
6. Add cake flavors, fillings \& frostings to cupcake
7. To add cake flavors-Select cake flavors
8. Add offering
9. Select a cake flavor(ex Chocolate)
10. Checkmark both boxes and add in pricing for 1, 6, 12, \& or 24 pack cupcakes
11. Select Save to update changes.
12. Follow same steps for other cake options(frostings etc..)
13. Cake Design upcharge- PC Edible Image charge will be added to Cupcakes.

2-5


