

How to Update Your Site

Add images in your admin site:

1. Bakery Cakes
2. Cake Designs
3. Select New Cakes
 1. Cupcake Rings
4. Filter
5. Check include image's you want
6. Select Save to upload images to your online cake ordering site.

Update your Hero Banner and Featured Cakes:

1. Bakery Cakes-CelebrationIQ Banner
2. Bakery Cakes-CelebrationIQ Featured Cakes

See our user guide page 16 (hero banner) and page 21 (adding new cake designs)

[USER GUIDE](#)

The screenshot shows the CelebrationIQ admin interface. At the top, there's a navigation bar with 'My Customer Number: 102', 'User Profile', 'Language', and 'Help'. Below this is a menu with 'Orders', 'Cakes', 'Store', 'Reports', and 'Bakery Cakes'. The 'Bakery Cakes' menu is expanded, showing options like 'CelebrationIQ Settings', 'CelebrationIQ Featured Cakes', 'Custom Cakes', 'Custom Cake Designs', 'Custom Cake Fillings', 'Custom Cake Flavors', 'Custom Cake Frosting Flavors', 'Custom Cake Sizes', 'Cake Designs', 'Discontinuations', and 'Add-ons'. A yellow circle with the number '1' is placed over the 'Bakery Cakes' menu item. Below the menu, there's a 'Cake Designs' modal. The modal has a title 'Cake Designs' and a subtitle 'You can choose which cake designs you want to display on your bakery page. By default, all cakes available to you are included on your bakery page. To remove cakes from your bakery page, click the box for that cake and click the Save button at the bottom of this page.' The modal contains a 'New Cakes' dropdown, a search box, and several checkboxes for cake design categories: 'PhotoCake® / Cake Kit', 'PhotoCake® Laysan', 'PhotoCake® Frame', 'PhotoCake®', 'PhotoCake® Single', 'Pop Toppers', and 'Cupcake Rings'. A yellow circle with the number '2' is placed over the 'PhotoCake® / Cake Kit' checkbox. Below the checkboxes are 'Select All Cakes', 'Clear All Cakes', and 'Filter' buttons. A yellow circle with the number '3' is placed over the 'Filter' button. Below the modal, there's a grid of 12 cake design options, each with a small image, a title, and an 'Include' checkbox. A yellow circle with the number '4' is placed over the 'Include' checkbox for the first cake design. The grid includes designs like 'Football Assortment', 'Bright Grad Hats', 'Gingerbread Friends', 'NFL New York Jets Helmet', 'NFL Tampa Bay Buccaneers Helmet', 'Nerf™ On Target!', 'Hello Kitty® and Mimmy', 'Construction', 'Despicable Me™ Minions', 'Bright Rainbow Balloon Assortment', '#1 Dad Assortment', and 'Halloween Cuties'.

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Add images in your admin site:

1. You can further “search” by keyword to narrow down cake designs
 1. Example: Graduation
2. Filter

The screenshot displays the 'Cake Designs' management interface. At the top, there is a search bar with the text 'Search by Name or Exact Cake Number' and the keyword 'graduation' entered. A yellow circle with the number '1' is positioned over the search bar. Below the search bar, there are several checkboxes for cake design categories: 'DecoSet® / Cake Kit', 'DecoSet® Layon', 'PhotoCake® Frame', 'PhotoCake®', 'PhotoCake® Strip', and 'Cupcake Rings'. The 'Cupcake Rings' checkbox is checked. A yellow circle with the number '2' is positioned over the 'Cupcake Rings' checkbox. Below these options are buttons for 'Select All Cakes', 'Clear All Cakes', and 'Filter'. The main area shows a grid of six cake designs, each with a photo, a title, and an 'Include' checkbox. The designs are: (29696) Oh, the Places You'll Go! Onward we go, (28568) Sunshine Grad Assortment, (28680) Carpe Diem, (28549) Black Grad Hat, (28547) Bright Future, and (28591) Bright Grad Hats. At the bottom right, there are 'Cancel' and 'Save' buttons. A footer bar contains links for 'SETTINGS', 'DATA PROCESSING', and 'CONTACT US'.

How to Update Your Site

Add images in your admin site:

1. Bakery Cakes
2. Cake Designs
3. Select New Cakes
 1. DecoSet Layons
4. Filter
5. Check include image's you want
6. Select Save to upload images to your online cake ordering site.

The screenshot shows the DecoPAC admin interface. At the top, there is a navigation bar with 'My Customer Number: 102', 'User Profile', 'Language', and 'Help'. Below this is a menu with 'Orders', 'Cakes', 'Store', 'Reports', and 'Bakery Cakes'. A yellow circle with the number '1' highlights the 'Bakery Cakes' menu item. A dropdown menu is open under 'Bakery Cakes', listing various options like 'CelebrationIQ Settings', 'CelebrationIQ Featured Cakes', 'Custom Cakes', 'Custom Cake Designs', 'Custom Cake Fillings', 'Custom Cake Flavors', 'Custom Cake Frosting Flavors', 'Custom Cake Sizes', 'Custom Cake Size Configuration', 'Cake Designs', 'Discontin...', and 'Add-ons'. A yellow circle with the number '2' highlights the 'Cake Designs' option. The 'Cake Designs' page is displayed, showing a search bar and a list of cake designs. A yellow circle with the number '4' is on the right side of the page. The list of cake designs includes:

- (62951) You Are Loved Pop-Up
- (29676) Congrats to the Grad Pop-Up
- (29722) Yellowstone Not My First Rodeo
- (28830) MINICRAFT
- (29756) Disney and Pixar's Inside Out 2 In a Mood
- (29929) Marvel Studios' Captain America: Brave New World
- (28452) Gold Cross
- (23897) Happy Birthday Neon Sign
- (28652) Marvel Studios' I Am Groot

Each design has an 'Include' checkbox, which is checked for all designs shown. At the bottom of the page, there are 'Cancel' and 'Save' buttons.